

**Summary of medications which can be administered by academy staff**

**Non Prescription Medication** – Any medication supplied by parents to include Patient Information Leaflet

Medicine	Consent required?	When it can be administered	Comments
Paracetamol	Yes (upon admission)	If relevant symptoms present <b>during</b> the school day. <b>Will not be given to keep an unwell child in school.</b>	Academy staff will check what has been administered before school to ascertain if verbal parental consent required before 12pm.
Antihistamine	Yes (upon admission)	If relevant symptoms (e.g. rash, swelling) present <b>during</b> the school day. <b>Will not be given for symptoms of hay fever.</b>	Academy staff will check what has been administered before school. Then symptoms monitored.
Travel sickness	<b>Yes</b>	As per consent form.	

The academy follows DfE and WSCC guidelines for managing medications in school. As a result of this there are many other non-prescription medications which the academy staff are unable to administer during the school day. Please do not allow your child to carry any medication in school with a view for him/her to self administer. If you need any further clarification on which non-prescription medications can be administered during the school day, please refer to the academy's Managing Medicines Policy or speak to a member of the office team. If there are any other non-prescription medications which academy staff can administer, these can only be given for a maximum 48 hour period. Parent consent will still be required and parents should provide medication.

## Summary of medications which can be administered by academy staff

**Prescription Medication** – All medication supplied by parents to include Patient Information Leaflet.

Medicine	Consent required?	When it can be administered	Comments
Salbutamol inhalers	Yes with either Asthma Protocol Form or Individual Health Care Plan	As per prescription / consent form	Prescription details required. Parental consent will also be requested to use academy's emergency inhaler should child's inhaler not be accessible.
Antihistamine	Yes with either antihistamine form or Individual Health Care Plan	As per prescription / consent form	Prescription details required.
Adrenaline Auto Injectors (AAI)	Yes with either AAI Protocol Form or Individual Health Care Plan	As per prescription / consent form	Prescription details required. Parental consent will also be requested to use academy's emergency AAI should child's AAI not be accessible or only one supplied.
Short Term Antibiotics (or similar)	Yes	As per prescription / consent form	<b>If possible parents to request medication from GP which is 3 times a day only and therefore not required during the school day.</b>
Long Term other prescribed medication (including controlled drugs)	Yes with Individual Health Care Plan and/or Education Health Care Plan	As per prescription / consent form.	Prescription details required.